



The Creative Arts Corner of Hudson Valley, Inc.



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ARTIST APPLICATION INFORMATION AFE Project

Guidelines

The Creative Arts Corner of Hudson Valley, Inc. (The CAC of HV) provides artists for enrichment experiences throughout Rockland County. The CAC of HV recognizes the arts as essential to enrichment and assists organizations in integrating the visual arts, music, theater, dance, performing arts and literary arts into their program. The support is provided with the deep belief that artists have unique abilities as instructors and mentors for participating students and the Rockland County community.

The CAC of HV reviews all applications for the Artists For Enrichment Project (*AFE Project*). The review considers achievements, instructional abilities and professionalism. Listing in The CAC of HV Artist Roster does not guarantee a contract. Organizations make their own selections from the Course Catalog. Then, The CAC of HV contracts artists for various arts projects.

Artists should be aware of the contracting process of the *AFE Project*. Briefly, schools are required to contact the Center Director to initiate a contract. The Creative Arts Corner of Hudson Valley, Inc. contracts the organization and the artist under separate contracts, agreeing upon payment, materials and other conditions. The Creative Arts Corner of Hudson Valley, Inc. pays artists upon the conclusion of a project or during a project according to contractual arrangements.

Goals

The *Artists For Enrichment Project* illustrates the essential importance of the arts within enrichment programs according to the *NYS Learning Standards for Arts Education, PK-12*. Exposure to the arts fosters and enhances positive academic achievement and growth in creativity, self-esteem, and critical thinking. The CAC of HV has taken a leadership role in promoting the arts for enrichment through the *AFE Project*. The CAC of HV effectively integrates the arts into pre-k, elementary and middle school enrichment programs as well as libraries, community centers, nursing homes and other organizations. The CAC of HV serves the community by the initiation of the *AFE Project* and through the placement of artists, workshop artists and performing artists within Rockland County. The CAC of HV strives to:

- Expose students to a variety of art forms: visual arts, music, theater, dance and literary arts.
- Increase in each student an awareness of and willingness to express his or her artistic abilities.
- Expose students to the concept that art is an integral part of everyday life.
- Present a range of cultures, points of view and historical perspectives through multi-cultural arts projects.

Eligibility

To be eligible for the *Artists For Enrichment Project*, the artist must be 18 years of age or older and demonstrate training, experience and achievement in the arts discipline in which they are applying. Disciplines include:

- Visual Arts: painting, drawing, sculpture, printmaking, book arts, public art, new media/new approaches, clay, fiber, metal, paper and mixed media.
- Music: choral, new/experimental, ethnic/folk, multi-cultural, solo/recital, classical/symphonic/chamber, band, instrumental, rhythm, music theory and musical theater.
- Dance: creative movement, modern, ethnic/jazz/folk-inspired, multi-cultural, contemporary, and classical.
- Theater: general/classic, contemporary/experimental, mime, puppet, theater for young audiences, musical theater, costume and set design.
- Literary: fiction, nonfiction, playwriting, poetry and journaling.
- Media/Photography: Digital filmmaking/photography and audio/sound.
- Interdisciplinary/Collaborations
- Multi-cultural/Folk/traditional: dance, music, theater, storytelling, and visual arts.

Application Review

The Creative Arts Corner of Hudson Valley, Inc. uses the following criteria to review applications:

Artistic Merit

- Artist's past work
- Professional achievement as it relates to the arts discipline on the application
- Training, experience and creativity in an arts discipline

Instructional Experience

- Ability and experience working with students in the arts discipline in an instructional environment
- Organization, lesson planning, scheduling, implementation and evaluation of arts education curriculum including the NYS Learning Standards for Arts Education
- Overall mastery and creative innovation of proposed project
- Understanding and conveyance of the importance of the professional artist in arts education
- Enthusiasm, desire and capability of stimulating creativity in others

Professionalism

- Sincere desire to act as a role model for the arts, arts education and a positive representative of The Creative Arts Corner of Hudson Valley, Inc.
- Ability and experience to work with coordinator, administrators, teachers and participants
- Completion and quality of application and support materials
- Ability to attend mandatory professional development workshops and meetings

Artists applying for the *AFE Project* are required to attend in-person interviews at their own expense at specific arranged times. Projects and artists accepted into the program will be required to complete a background check. A separate form will be given for consent. Although The CAC of HV may approve an artist for 1 year only, artists may be approved for inclusion on the Artist Roster for up to 4 years. Inclusion on the Artist Roster will not guarantee participation in an arts project. Artists who have been on The CAC of HV Artist Roster for four years may send an updated résumé and a letter, stating an interest in continuing to be on the Artist Roster. If an artist does not demonstrate a record of substantial public performances, publications or exhibitions of work or if there are concerns about the individual's work in the schools, the artist will be notified and he/she will be required to submit a full application to be reviewed by The CAC of HV.

Application Package

The artist must complete an application form for each discipline they would like to teach. The application package includes:

- **Application Form**-Artists must complete the application form in its entirety to be eligible for consideration.
- **Support Materials**- Support materials should represent the highest quality of the applicants' work. If available, examples of participants' work should also be included. Please label all materials with your name, date of work or performance, and title of work or project.
 - Submit **non-returnable copies** of slides, writing, videotape, audiotape, CD's or 35 mm slides. Support materials will not be returned to artists accepted into the program. Materials will be returned if you are not accepted into the program; please include a stamped, self-addressed envelope. Work submitted must be recent work completed within the previous 3 years. Original pieces of art will not be accepted.
 - Promotional materials.
 - Professional resume.
 - Letters of support or reference (3 maximum).
 - Up to 5 examples of professional reviews, published materials, and articles as samples of work that relate to the arts discipline the artist is applying to teach. (Optional)

Application Submission

Mail the application to:

The Creative Arts Corner of Hudson Valley, Inc.
 AFE Project
 22 Madison Hill Road
 Airmont, NY 10901

The office hours are 10 A.M. – 2 P.M., Monday through Friday. Closed weekends and holidays.

Questions?

Contact: Deborah Grosmark
 Center Director - AFE Project
 Phone: 845-548-5823. Email: deborah@creative-arts-corner.com

It is the policy of The CAC of HV to provide for and promote equal opportunity in employment for all qualified individuals without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, Veteran status, disabled Veteran status, or status as a member of any other protected group or activity. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.



The Creative Arts Corner of Hudson Valley, Inc.

A proud member of:

- ACOR Arts Council of Rockland
- ECMMA Early Childhood Music & Movement Assoc.
- MENC Music Educators National Conference
- Child Care Resources of Rockland
- National Guild of Community Schools of the Arts
- NYSTEA NYS Theatre Educators Association

THE CREATIVE ARTS CORNER
OF HUDSON VALLEY, INC.

ARTIST APPLICATION FORM
AFE Project

Only typed and clearly reproducible applications will be accepted.

Applicant Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone: (Day) _____ **(Evening)** _____

FAX: _____ **email:** _____

Web Page: _____ **Status:** Individual Group

Social Security Number/Federal I.D. Number:

Discipline-Select one discipline that best describes your primary arts discipline. Please submit separate applications for each category:

Ages Preferred: Check all of the age groups for which you would like to be considered.
 Pre-K, Ages 3-5 Grades K-5 Grades 6-8

Title of Workshop/Performance: _____

Comments: Please summarize, in 50 words or less, a description of your project. If you are approved for the program, this statement may be used in the course catalog as an introduction of your arts education project. Note: Be advised that with the adaptation of the *NYS Learning Standards for Arts Education*, administrators and teachers are seeking creative, unique ways to implement the standards in the curriculum and classroom.

References: List two individuals who will submit reference letters to The CAC of HV regarding your artistic background, education and teaching experience. At least one individual should have knowledge of your ability to work with children.

1. **Name:** _____ **Phone (Day):** _____

Address: _____

2. **Name:** _____ **Phone (Day):** _____

Address: _____

3. **Name:** _____ **Phone (Day):** _____

Address: _____

Application Narrative: Please provide information of based on the following items in a narrative not to exceed 5 pages.

1. Educational Background: Include post-secondary education, degrees, majors, workshops or other educational experiences.

2. Instructional Experience: Please list three (3) instructional experiences: workshops, presentations, assemblies, classroom teaching, bi-lingual abilities etc. Specify topics, location, age groups, environment, and a brief evaluation of the experience.

3. Proposed Projects: Write a sample sequence of activities for the 8 to 10 one-hour arts projects and/or the content of your workshop presentation. Include how the *NYS Learning Standards for Arts Education* will be addressed in your activities. Include: arts discipline, concept, grade levels/target audience, objectives, materials, student outcomes, lesson plan and activities. Please note the proposed length of each lesson session or workshop.

4. Availability: State desired length of project(s), hours/days available, when and where you will be willing to travel in Rockland County.

5. Special Requirements: Specify any special needs, considerations or requirements for your project that the school/organization will have to provide. Artists must state fees required for one session/workshop. If you have a minimum or maximum number of sessions/workshops needed to schedule at a site or to travel to Rockland County, state this now. Average sessions range from 6 to 10 per semester. Semesters may vary (ex. fall, winter, spring and summer). Please state what issues are flexible and/or negotiable.

6. Additional Comments. (Optional)

Please paperclip your application, narrative pages and other printed pages together. Do not staple or use 3-ring binders.